

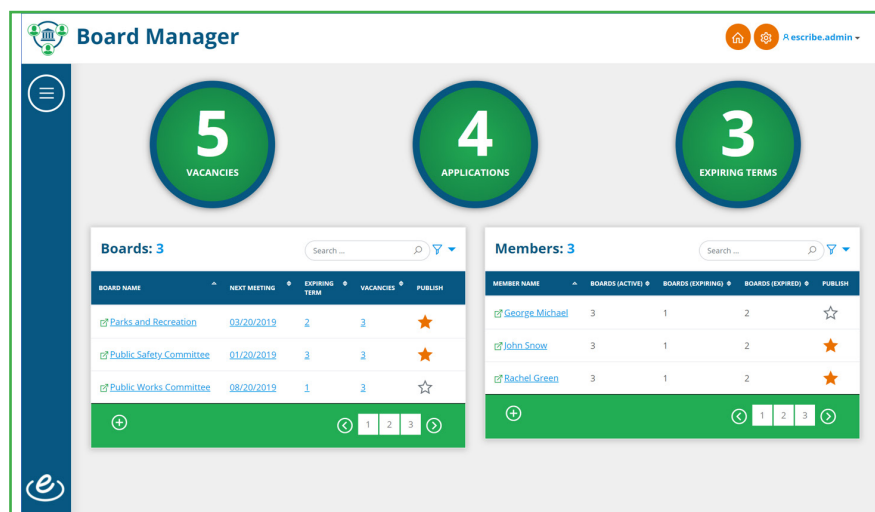
Board Manager Module

Easily manage boards, members, vacancies and appointments online

Available as a stand-alone solution or integrated with eSCRIBE's meeting management suite to fully manage meeting agendas, minutes and attendees, Board Manager lets municipalities, school districts and public sector entities easily manage and publish their boards' and members' details, vacancy applications and appointments through an intuitive, responsive, online interface. Effortlessly present the required information to the public with one-click publishing.

Key Features

- Easily track, manage and publish board and member data
- Identify term expiries and post vacancies online with just a few clicks
- Tailored templates for board information and applications
- Review, search and action on applications for vacancies submitted by the public via your website
- Dashboard provides at-a-glance visibility of important items
- Fully-responsive publishing screens integrate seamlessly with your website
- Supports unlimited boards and members

Boards: 3

BOARD NAME	NEXT MEETING	EXPIRING TERM	VACANCIES	PUBLISH
Parks and Recreation	03/20/2019	2	3	★
Public Safety Committee	01/20/2019	3	3	★
Public Works Committee	08/20/2019	1	3	☆

Members: 3

MEMBER NAME	BOARDS (ACTIVE)	BOARDS (EXPIRING)	BOARDS (EXPIRED)	PUBLISH
George Michael	3	1	2	☆
John Snow	3	1	2	★
Rachel Green	3	1	2	★

Sample dashboard of the administrator view

Board Manager Plus Module

All the benefits of Board Manager integrated with eSCRIBE's meeting management

Administrators can associate boards with their corresponding meetings and attendees to provide efficient, end-to-end workflow support before, during and after each meeting. Meeting schedules, agendas, minutes and videos can be presented on your public-facing website alongside the associated board, making managing your meetings much easier.

Member Details Publish Delete

Jane Smith

Biography:
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[Resume.pdf](#) Upload

Term Information: **Appointed by:**
First Appointed on Mar 1, 2018 Sue Smith

BOARD NAME	START TERM	END TERM	BOARD ROLE	Add Term
Active Terms				
Public Safety Committee	3 March 2016	3 March 2018	Chairman	★ 📄
Past Terms				
Public Works Committee	4 January 2015	4 January 2016	Accountant	📄

Address
99 Ingram Drive
Toronto, ON M6M 2L7
Telephone: 416-395-6437 Fax: 416-338-0093

Email:
js@abc.com

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Sample administration view

Board Details APPLY

Parks and Recreation

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Board Information

Board Term Start: 3 March 2016
Board Term End: 7 March 2018
Term Limit: 2
Board Type: Advisory
Board Size: 10

Additional Board Description:
Meeting Information:
Weekly, every Tuesday, starting at 7pm at 123 Amazon Drive, Room 7

Additional Meeting Information:
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Members

Name	Term Start	Term End	Vacancy	Appointed By	More
Frank Digiorio	03/20/2016	03/20/2019	Expiring	Sue Smith	⊕
John Doe	05/20/2016	08/20/2019	Expiring	Sheila Evans	⊕

Meetings

Upcoming Meetings (2) ⊕

Date	Start Time	Status
01/20/2017	3:00PM	Published
01/20/2018	3:00PM	Published

Past Meetings (2) ⊕

Sample public view

Get In Touch for More Information

eSCRIBE understands each organization is different. Get in touch with us at info@escribemeetings.com or 1 (888) 780-5867.